

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING MINUTES

Thursday, May 22, 2014
Bartlett City Hall - Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

Board Members led the audience in the Pledge of Allegiance to the Flag.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Ms. Shirley Jackson
Mr. Bryan Woodruff
Chairman Jeff Norris

SPECIAL PRESENTATIONS

No presentation.

PUBLIC COMMENT

- *Blount Smith - 457 Waring Rd., Memphis TN 38227
Thank you!*
- *Sandi Winfield - 215 Bradmeadow, Somerville, TN
Safety and Security Officers*

APPROVAL OF AGENDA

Motion Passed: The agenda was amended to include additions of the Fourth Quarter Budget Amendment Requests, Resolution for General Counsel Position, and Revisions to the Board Meeting schedule passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Motion Passed: Approval of the amended agenda passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

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| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Motion Passed: Approval of April 24, 2014 Business Meeting Minutes and April 30, 2014 Special Called Meeting Minutes passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

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| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

REPORTS

Chairman's Report

No report.

Superintendent's Report

The Bartlett City Schools draft budget was presented to the Bartlett Aldermen at their Work Session on May 20, 2014.

Superintendent will renew the following critical contracts:

- Johnson Controls (Security Monitoring) \$15,000
- American Paper & Twine (Copy and Colored Paper) \$65,000
- Auto-Chlor (Caf Dishwashing Detergents) \$10,500
- Allied Waste (Waste Removal) \$65,000

All offer letters for employment at the school level have now been sent. Email accounts are in process of being set up.

Dr. Lee-Ann Kight provided an update on the Honor's Academy. They are in process of hiring staff. Brochures and applications were given to all students and are on the website. The teacher recommendation letters can be submitted electronically.

Legal Report

Staff Attorney, Ms. Shoopman updated the Board that the deeds for our school buildings should be finalized soon.

STAFF ACTION ITEMS

2014-2015 Bartlett City Schools Budget

Motion Passed: 2014-2015 Bartlett City Schools Budget passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

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| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Bartlett City Schools Special Course Application for ACT English Preparation, ACT Math Preparation, Classical Mythology, and Etymology

Motion Passed: Bartlett City Schools Special Course Application for ACT English Preparation, ACT Math Preparation, Classical Mythology, and Etymology passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

| | |
|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Health Insurance Contracts

Motion Withdrawn: Approve the Contract was withdrawn by Mr. Jeff Norris.

Motion Passed: Authorizing Superintendent Stephens to enter into a Contract with Meritain for Health Insurance passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

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| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

ESD (APECS) Contracts

Motion Passed: Education Solutions Development Software Maintenance (APECS) Contracts passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

GCA Contract

Motion Passed: GCA Contract passed with a motion by Mr. David Cook and a second by Mr. Jeff Norris.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

BOARD ACTION ITEMS

Consent Agenda

1. POLICY 4029: Graduation Requirements
2. POLICY 4030: Honors / Advanced Placement Course Selection Procedures
3. POLICY 4031: Instructional Materials
4. POLICY 4032: Online Courses
5. POLICY 4033: Limited English Proficiency Students
6. POLICY 5028: Vacations and Holidays

Motion Passed: Suspension of the Rules to Allow Policies to be approved on First Reading passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Motion Passed: The Consent Agenda passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

New Board Business

Fourth Quarter Budget Amendment Request

Motion Passed: Fourth Quarter Budget Amendment Request passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Seek Hiring of Kari Shoopman as General Counsel for Bartlett City Schools

Motion Passed: Seek Hiring of Kari Shoopman as General Counsel for Bartlett City Schools passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

RESOLUTION

WHEREAS, Tennessee Code Annotated §49-2-203(b)(5) provides that local boards of education have the power to employ legal counsel to advise or represent the board; and

WHEREAS, the Bartlett City Board of Education has determined that it needs the services of a full-time, in-house General Counsel; and

WHEREAS, the Board has approved a motion to appoint Kari Shoopman as General Counsel for the Bartlett City Board of Education.

NOW, THEREFORE BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION that its Chairman is authorized and directed to negotiate an employment contract by and between the Bartlett City Board of Education and

Kari Shoopman ; and

BE IT FURTHER RESOLVED that its Chairman will bring the employment contract back to the Board for approval.

On this 22 day of May, 2014.

Jeff Norris, Chairman
Bartlett City Board of Education

Motion Passed: Chairman is authorized and directed to negotiate an employment contract by and between the Bartlett City Board of Education and Kari Shoopman passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Next Business Meeting will be Monday, June 23rd at 7:00 p.m.

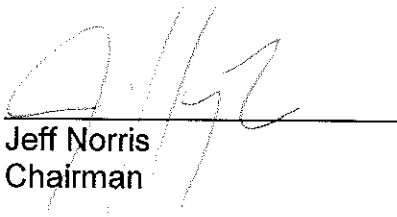
Motion Passed: Business Meeting will be moved to Monday, June 23rd at 7:00 p.m. passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

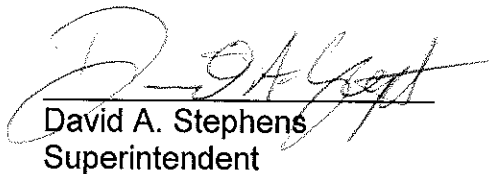
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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Chairman Norris announced that the Work Session will be Monday, June 16th at 7:00 p.m.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.


Jeff Norris
Chairman


David A. Stephens
Superintendent